

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: April 16, 2024

TIME: 6:30 PM

PLACE: Collinsville Memorial Library, Collinsville, IL

Call to Order

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

Roll Call

Trustees present:

Jeanne Lomax, President
Ginny York, Vice-President
Cathy Kulupka, Treasurer
Lisa McCormick, Secretary
Kathy Murphy, Trustee
Ana Romero-Lizana, Trustee
Mark Schusky, Trustee

Trustees absent:

Also present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

The following public spoke at the meeting:

- Brad Sewell
- Michael Treece
- Cindy Klein-Webb
- Traci Vanek for DeeAnna Beckham
- Rachel Fleming
- Elizabeth Willnow for Cindy Young
- Larry Ingram
- Elliot Peterson
- Mike Aden
- Ashley Stewart

Friends of the Library Updates

- Friends of the Library are working on selecting a weekend for the next book sale. They are currently in the process of donating approximately \$1,100 to the library.

Trustee Comments

- Lomax spoke on the need for diversity of thought and all are welcome in the library. She believes the round display on the main floor of the library should reflect balanced and alternate views.

Consent Items

A motion to approve Consent Items in their entirety was made by McCormick and seconded by York.

- a. Approval of Minutes –Regular Board Meeting of Mar 18, 2024 with the correction to reflect an absence in the adjournment vote
- b. Communications: received one.
- c. Administrative Reports

Executive Director:

- A field trip to the St. Louis Science Center is scheduled as part of the Project Next Generation (PNG) grant. Waltermire has applied for another PNG grant for next year.
- ACT grant is completed. Bike rack is being used regularly.
- Both libraries will have shortened hours on April 19 due to the Reaching Forward South Conference, which staff will be attending.
- Reida Buscemi was promoted to a Level 1 Library Clerk position.
- A new Level 2 Library Clerk, Martin McMahan, is starting April 16.
- The MVL D's liability insurance was audited by the insurance company and it was found that MVL D has been overcharged. A credit of \$777 will be applied to next year.
- The health insurance premiums for continuing with the same plan in 2024-2025 have decreased, but Waltermire is continuing to investigate other options anyway.

Assistant Director:

- Security door has been installed with minor finishing still to be done.
- Approximately 700 people showed up for Fairmont City Easter Parade and Egg Hunts.
- AARP working with Fairmont City Library helped approximately 300 people with their taxes.
- The library is going to give the Baker & Taylor leasing program a try for a year. Popular new books are typically bought in quantity and then after a period of time the extra books are removed from the stacks. Hopefully, this is a more cost-effective alternative.

- d. Finances – some discussion occurred.
- e. Committee Reports - None

A roll call vote was taken on the motion to approve consent items with the correction to reflect an absence in the adjournment vote in the March 18, 2024 minutes.

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York - Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

Unfinished Business

- a. Resolution 24-02 to Authorize Property Tax Abatement for BHMG Engineers Eastport Plaza Center Development.
 - Holly Klausing from Madison County Community Development Department explained the Madison County Discovery Zone and how each taxing body is required to vote for the tax abatement.
 - All taxing bodies except CARD and Metro East Sanitary District approved abatement. MVL D is the last to make a decision.
 - Eric Gowen from Contegra, also spoke, offering further details on the proposed project.
 - Much discussion occurred.

Romero-Lizana motioned and Schusky seconded to approve Resolution 24-02 to Authorize Property Tax Abatement for BHMG Engineers Eastport Plaza Center Development.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - No
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 6, No –1, Abstained – 0, Absent – 0
Motion carried.

New Business

- a. Review and Possible Adoption of FY2025 Salary Scales
-Yearly review of salary scales. Due to the minimum wage increase beginning Jan 2025, salary scales have been adjusted accordingly.
- Discussion occurred regarding how the numbers were determined.

Romero-Lizana motioned and Schusky seconded to approve the FY2025 Salary Scales.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No –, Abstained – 0, Absent – 0
Motion carried.

- b. Review and Possible Adoption of Revisions to Application, Selection, and Employment Policy
-Policy updated to reflect current standards and procedures.

Kulupka motioned and Romero-Lizana seconded to approve revisions to the Application, Selection, and Employment Policy.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No –0, Abstained – 0, Absent – 0
Motion carried.

- c. Review and Possible Adoption of Revisions to Interlibrary Loan Policy
-Policy updated to clarify current policy.

McCormick motioned and York seconded to adopt the revisions to the Interlibrary Loan Policy.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No –0, Abstained – 0, Absent – 0
Motion carried.

- d. Review of Serving Our Public 4.0 Chapters 6.
- Some discussion occurred

Closed Session – None.

Adjournment

A motion was made by Kulupka and seconded by Romero-Lizana to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 8:05 PM.